

### **Procedure for Change of Name in STP Units:**

STP units are allowed to change in name of the company.

#### Documents required for Name Change Approval:

- a) A letter for Name Change approval
- b) Enclose copy of ROC Certificate affecting the 'Change of Name' of the company
- c) Amended Memorandum & Articles of Association
- d) Board Resolution for Name change & to continue the STP under new name
- e) List of Directors after the change of name
- f) Form 1A

Subsequent to approval of STPI, private Bonded Warehouse License (PBWH License) issued by the Customs Department also requires to be changed. On receipt of the necessary name change approval obtained from the Customs Department, a copy of the amended PBWH License should be submitted to STPI.